



**INDIRA GANDHI NATIONAL OPEN UNIVERSITY  
REGIONAL CENTRE RAIPUR**

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Dear Learner,

Due to the ongoing lockdown due to COVID-19, you are requested to submit your assignments through email as per details given below:

1. Every assignment response should contain a Cover Page with all details about your name, program, enrollment number, course code, Name and Code of the Study Centre, date of submission etc.
2. You should write your assignment responses course wise on plain paper or rolled paper with proper margin on the left and then scan it. Please remember to put the scanned copy of the question paper before you start scanning the assignment responses.
3. Make your scan file name as Enrollment no.+ Course Code: for example 2001218290MSO1 in PDF format.
4. Then put scanned copies of all the individual assignment responses in a single zip file.
5. The Zip file should be named in the order Program+(Semester)+Enrollment no. MSO2001218290, for example.
6. Then you should send the zip file to your Regional Centre Raipur the e-mail IDs are mentioned below: [rcraipurassignment@gmail.com](mailto:rcraipurassignment@gmail.com) or [rcraipur@ignou.ac.in](mailto:rcraipur@ignou.ac.in).

We solicit your support and cooperation during this crucial time.

(Dr. H.Sangeeta Majhi)  
Regional Director  
IGNOU RC Raipur